



Job Description

Title:	South Yorkshire Anti Modern Slavery & Human Trafficking (MSHT) Partnership and Community Coordinator 2 YEAR FIXED (renewable subject to funding)
Location:	Based in Sheffield, working across the South Yorkshire Region with occasional national travel.
Hours:	Part Time 0.8FTE - 30 hours per week
Reports to:	Ashiana
Salary:	£22,000pa (pro rata)

Summary of Role:

The South Yorkshire Police and Crime Commissioner is providing funding for 2 years to enable the establishment of a Modern Slavery and Human Trafficking (MSHT) Network in South Yorkshire. Therefore, in conjunction with South Yorkshire Police; Snowdrop and City Hearts, Ashiana are seeking a MSHT Partnership and Community Coordinator to be based within the Ashiana Team.

The network will also provide opportunity to offer a more joined up approach to informed decision making and action planning regionally, cross regionally and nationally offering better information sharing, services and influence on policies affecting this client group. Experience has shown that to tackle MSHT we need to raise awareness effectively and gather information to know and understand what the true picture is and use this information to empower communities to become resilient against MSHT.

Ashiana, Snowdrop and City Hearts are the main providers of support for Survivors of Modern Slavery and Human Trafficking (MSHT) in South Yorkshire. Together the organisations offer a wide range of support including accommodation, crisis interventions, support and advocacy within safe houses and on an outreach basis as well as long term move on support. All organisations have extensive experience in the field and are recognised as lead providers and experts in the field both locally and nationally.

This post will require someone who is able to work effectively in partnership with key stakeholders to develop further the multi-agency and community model. To provide excellent organisational and coordination skills with a strategic vision and approach.

The post holder will need to be able monitor and evidence the effectiveness of this model to inform future strategy in building resilience into communities.

With the support of the Network Chair, the post holder will schedule an achievable programme and strategy to accomplish the following outcomes:

- Improved partnership working in South Yorkshire through sharing of good practice leading to better early identification of victims, increased confidence to report, improved investigation and increased prosecutions of MSHT

- Improved care of survivors through defined support pathways
- Increased awareness of front line staff of MSHT and increased confidence in its identification
- Increased community awareness and resilience through partnership awareness raising campaigns and events
- Improved trust and confidence between victims and survivors, public, private and third sectors relating to MSHT
- Communicate issues at key operational and strategic meetings in a range of professional sectors to respond to MSHT
- Gain clearer intelligence of the picture of MSHT by gathering and collating information through a robust data dashboard to feed into sector reports and future initiatives

Areas of Responsibility and Specific Duties:

1. Coordinate, engage, create and develop strong partnership links regionally, cross regionally and nationally with relevant multi sector organisations, networks and community groups to facilitate the sharing of experiences and expertise through regular meetings.
2. Establish clear roles and responsibilities for participating organisations through identifying capabilities and capacity and encourage those groups to collaborate on joint initiatives.
3. With the support of the partnership team build an effective 2 year plan to deliver project outcomes.
4. Coordinate the creation of a network brand and information sharing tools/materials
5. Map information sharing pathways and develop and maintain these processes in line with the needs of the partnership
6. Map victim support and local authority pathways and identify issues/gaps
7. Remain abreast of current developments and initiatives relating to slavery and human trafficking.
8. Encourage the development and identification of best practice, trends and patterns and identify key threats, risks and opportunities
9. Represent the network at regional and national network groups and feed into the development of local and national strategies for the prevention of MSHT.
10. Promote accountability, establish action points, aims and direction for the partnership group
11. Identify the need for information and source experts to deliver to the partnership and use learning to feed into plans and initiatives
12. To develop, source and deliver high quality events/workshops/activities/promotional materials tailored to organisations and community groups working with those at highest risk of MSHT.
13. Provide awareness training to professionals across the region to relevant teams and departments within local authority, health care professionals, NGOs, and industry-based staff.
14. To source funding opportunities and develop plans and bids to improve victim care and to ensure the sustainability and development of the network; manage budgets with financial planning to inform such applications
15. Proactively develop and deliver the message for multiple audiences across media and to market to new sectors enabling easy access for new growth of the network and engagement

16. To provide annual communications activities that reflect the ambitions of the MSHT partnership.
17. To monitor and evaluate the MSHT good practice model to contribute intelligence and learnings.
18. Develop a state of the nation report on SY in respect of national/local action plans/strategies
19. Organise or undertake administrative tasks in relation to partnership activity and meetings.

Core Criteria

1. To promote the aims and objectives of the organisation and partnership and ensure that all contacts with external people and organisation fully reflect the professional approach of the organisation.
2. To achieve personal and team performance targets identified within appraisal and Action Plan.
3. To work flexibly as a member of a team and the organisation. To ensure all contacts both within the team and with other teams assist the smooth running of the organisation.
4. To share relevant information and expertise within the partnership and organisation.
5. To keep all records, statistics and qualitative information in accordance with Ashiana's Policy and Practice.
6. To attend and make best use of regular supervision sessions and participate in relevant training.
7. To work within Ashiana's statement of intent and equal opportunities. To promote the equal opportunities policy and anti-discrimination practice in all areas of Ashiana's work.
8. To work within Ashiana's Health & Safety and all other policies and procedures.
9. To work occasional evenings and weekends.
10. To carry out any other duties that may reasonably be requested.

Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Undergraduate degree or evidence of equivalent relevant experience. 	
Knowledge	<ul style="list-style-type: none"> Knowledge of Modern Slavery – UK and International legislation, UK National Framework to support victims of modern slavery or awareness of similar vulnerabilities connected to MSHT. An Understanding of Violence Against Women and Girls (VAWG) strategy in tackling gender base violence and abuse. 	<p>Knowledge of local authority structure, safeguarding responses and community safety.</p>
Skills and Experience	<ul style="list-style-type: none"> Proven management skills across community projects involving multiple stakeholders Ability to work across a multi-agency team (including: law enforcement, local authority safeguarding, immigration, probation, health and specialist NGOs) Ability to coordinate and chair community and multi-agency forums Ability to deliver workshops and awareness raising education programs for multiple sectors, community groups and young people A good public communicator with demonstrable interpersonal and written skills A genuine team player that can engage with stakeholders and build relationships at all levels Committed to delivery to the highest standards Motivated and highly organised with the ability to manage their time, work under pressure and take on multiple tasks efficiently and effectively Able to adapt messages appropriately for diverse audiences both internally and externally Experience of developing and implementing strategic plans Able to think on their feet and demonstrate high levels of initiative Ability to cope under pressure 	<ul style="list-style-type: none"> Experience of delivering training modules to professionals and community groups. Experience working within a safeguarding role within local authority, law enforcement, education or an NGO. Experience working directly with people who are victims of MSHT, or similar abuses/crimes.

	<ul style="list-style-type: none"> • Ability to organise others, including the effective use of technology in creation and delivery of external messaging and resources. • Proven experience of seeking and gaining funding opportunities 	
Other Qualities	<ul style="list-style-type: none"> • Highly motivated and self-starting • Open to innovation • Able to adapt quickly to change and to support others to follow • Able to multitask to a high level • Able to work in a busy and complex environment • Highly resourceful • Flexible • Able to demonstrate initiative to uphold the values of Ashiana • An understanding of equality and diversity 	